

**Who we are:** a small planning and urban design firm based on the waterfront in Camden, NJ with easy access to Philadelphia. Since our founding, GMD has developed a reputation for delivering high-quality, graphically driven plans that are adopted and implemented. Our portfolio of work includes comprehensive plans, zoning, form-based codes, redevelopment plans, master plans, commercial corridor studies, street designs, and a variety of smart-growth oriented projects for both private and public clients. You can learn more about us at [www.groupmelvindesign.com](http://www.groupmelvindesign.com).

**Who we are looking for:** Group Melvin Design (GMD) is looking to hire an imaginative, skilled individual for a full-time position who is capable of playing a variety of roles in all aspects of our work. We're a small firm, so we all play a role in every phase and type of work, and we're looking for someone who can jump right in. That means we need someone who can excel at public outreach, demographic research and analysis, drawing, writing, and graphic design. Applicants who have strong writing and graphic design skills are highly desirable but expertise in community & economic development, as well as housing and environmental planning will be strongly considered.

But that is all the technical stuff. Equally important, we are looking for some who can support our continued effort to push our plans to new and exciting places. The field of planning is changing: there is more emphasis on implementable strategies and not just goal setting or consensus building. More clients are asking for interactive documents, videos, and other deliverables that were not possible 10 years ago. Moreover, we continue to see a need for plans that are multi-disciplinary and are able to talk about the intersection of geography, environment, housing, land use, transportation, society, education, and economy, among others. As such, we are looking for someone who has the background and skills to make meaningful contributions to our effort to make innovative contributions to the field of planning.

Most importantly, however, we are looking for someone who can work well in our team. As a small firm we share a small space and work together closely. We believe strongly that a team that works well together can create unique opportunities for creativity, resulting in better plans and, frankly, a better place to work.

All applicants should have a Master's degree in urban planning, although those with degrees in urban design, landscape architecture, or historic preservation may be considered based on experience. High level of proficiency with ArcGIS, InDesign, Illustrator, and Photoshop are required. Applicants with proficiency in the following will be strongly considered:

- AutoCAD
- Video editing software such as Adobe Premiere Pro
- 3D Modeling software including SketchUp and/or Rhino
- Web Design

**How to apply:** Please email a cover letter, resume, and portfolio (send a link if over 5 MB) to:

Adam Tecza, AICP

[atecza@groupmelvindesign.com](mailto:atecza@groupmelvindesign.com)