

2012 Registration Form

Creating an Implementable Comprehensive Plan

Please print the information requested. You may copy this form as needed.

Nickname or Badge Name

Name

Position/Title

Municipality and County

Address

City State Zip Code

Daytime Telephone No. Fax

*Evening Telephone No.

E-mail

Accessibility & Other Needs

Is Registrant a Municipal Official? Yes No

*For contact regarding course cancellations that may occur after business hours.

Course Locations:

Please be sure to mark the session you wish to attend.

- September 12 / Delaware County
- September 13 / Luzerne County
- September 19 / Crawford County
- September 25 / Centre County

Registration Fee:

(includes tuition, materials and break)

- \$50 per person

Register Online at www.palocalgovtraining.org
or send registration and fee
(checks made payable to PSATS) to:

**Pennsylvania State Association
of Township Supervisors
4855 Woodland Drive
Enola, PA 17025**

PRESORTED
FIRST-CLASS MAIL
U.S. POSTAGE
PAID
HARRISBURG, PA
PERMIT NO. 996

PA LOCAL GOVERNMENT TRAINING PARTNERSHIP

4855 Woodland Drive
Enola, PA 17025

RETURN SERVICE REQUESTED

PA LOCAL GOVERNMENT TRAINING PARTNERSHIP

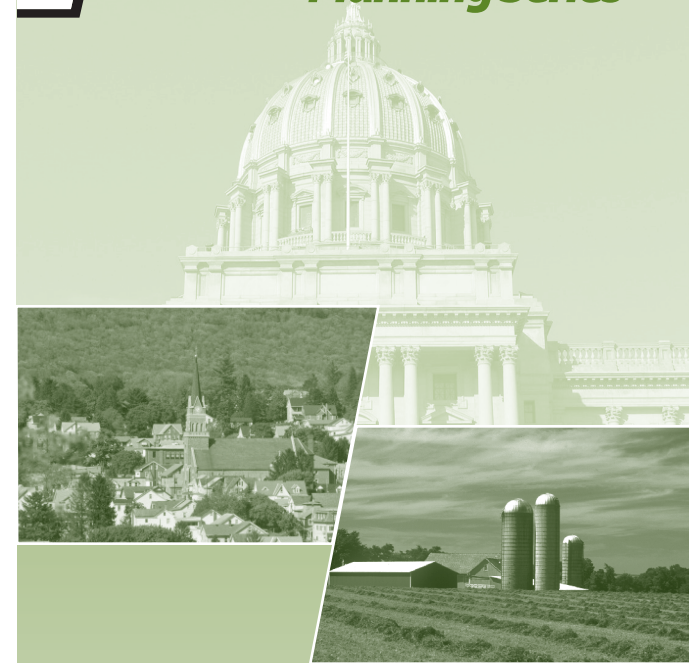
County Commissioners Association of Pennsylvania
Pennsylvania League of Cities and Municipalities
Pennsylvania Municipal Authorities Association
Pennsylvania State Association of Boroughs
Pennsylvania State Association of Township Commissioners
Pennsylvania State Association of Township Supervisors

This program is presented in cooperation with the Governor's Center for Local Government Services with funds from the annual appropriation from the General Assembly to the Department of Community and Economic Development. Trainees are admitted without regard to race, color, age, sex, religion, political affiliation, national origin or disability.

Governor's Center for Local Government Services

TRAINING PROGRAM

Planning Series



Creating an Implementable Comprehensive Plan

September, 2012

Approval pending from APA
for three (3) CM credits.

co-sponsored by:



American Planning Association
Pennsylvania Chapter

Making Great Communities Happen

pennsylvania
DEPARTMENT OF COMMUNITY
& ECONOMIC DEVELOPMENT



Creating an Implementable Comprehensive Plan

Local governments make significant investments in comprehensive plans. Yet, too many sit on the proverbial shelf and are not implemented. This workshop will challenge conventional wisdom and showcase innovative planning approaches that create plans that get implemented.

Planners will be challenged to think differently about the content and process of a comprehensive plan with the goal that the plan springboards implementation. The workshop will debunk the myth that PA planning law requires plans to be organized by functional chapters – land use plan, housing plan, etc. It will suggest that work sessions and plan chapters be built around a community's priority issues – whether revitalizing downtown, fixing a problem road corridor, becoming more walkable, or capitalizing on local history. The session will suggest creating detailed action plans, organizing implementation teams, and making plan implementation part of elected officials' regular business BEFORE the plan is finished.

The workshop will present research on successful and implementable plans. A Pennsylvania consultant will talk about how his firm used the above approach in two comprehensive plans and what the results were. He will share lessons learned with the audience.

Instructors

- **Jim Pashek, President**
Pashek and Associates
- **Denny Puko, Planning Program Manager**
Governor's Center for Local Government Services

Outline

- Thinking differently about planning
- Research and expert views
- Five keys to an implementable plan
- A consultant's experiences using the implementable plan approach
- Other case studies
- Overcoming obstacles

Who Should Attend

Professional planners, planning commission members, municipal elected officials and staff, and others who are or will be undertaking a comprehensive plan.

Schedule – Delaware County

- 8:30 a.m. Registration
- 9:00 a.m. Program Begins
- NOON Adjourn

Schedule – Luzerne, Crawford and Centre County

- 12:30 p.m. Registration
- 1:00 p.m. Program Begins
- 4:00 p.m. Adjourn

Incllement Weather

In the event of inclement weather, please verify that the session is taking place by calling PSATS at (717) 763-0930. If calling outside of normal business hours, enter extension 166. Session cancellations are updated by 7:00 a.m. on the day of a course.

Dates & Locations

If you need directions to any of the locations, please visit the facility's Web site or call the facility at the telephone number listed below.

- **September 12, 2012**
DELAWARE COUNTY
Radnor Township Building
301 Iven Avenue
Wayne, PA 19087
610-688-5600
www.radnor.com
- **September 13, 2012**
LUZERNE COUNTY
Hilton Garden Inn
242 Highland Park Blvd.
Wilkes-Barre, PA 18702
570-820-8595
www.wilkesbarre.hgi.com
- **September 19, 2012**
CRAWFORD COUNTY
Days Inn Meadville
18360 Conneaut Lake Road
Meadville, PA 16335
814-337-4264
www.daysinnmeadville.com
- **September 25, 2012**
CENTRE COUNTY
Ramada Conference Center
1450 South Atherton Street
State College, PA 16801
814-321-9114
www.ramada.com

Registration Information

The registration fee for this workshop is \$50 per person, which includes tuition, materials and break.

To register, complete the form and return it to the Pennsylvania State Association of Township Supervisors (PSATS). Please be sure to indicate which session you plan to attend. Registration checks should be made payable to PSATS and mailed along with the registration form to:

PSATS
4855 Woodland Drive • Enola, PA 17025
Fax: (717) 763-9732

You may also register online at www.palocalgovtraining.org. Registrations will be accepted on a first-come, first-served basis. Please register at least two weeks prior to the session. Because material is shipped to the training facility before the session, we cannot guarantee that your name will appear on the registration list if you register within three days of the session. To verify registration or for more information, please call (717) 763-0930. For information on additional courses, please visit our training calendar at www.palocalgovtraining.org.

Walk-in Registrations

Pre-registration is strongly recommended. Walk-ins are accepted on a space-available basis. Please note there are times when a session is cancelled or rescheduled. Registered attendees will be notified of schedule changes prior to the session. Call (717) 763-0930 or visit www.palocalgovtraining.org prior to the session to verify the correct date, time and location. Substitutions are permitted without notice.

Cancellation/No-Show Policy

Cancellations must be received in writing by faxing to 717-763-9732 or sending an email to cancellations@psats.org. Refunds will be determined by the date of the fax or email. A cancellation received less than 10 business days of the session you are registered for, is subject to a \$20 processing fee for refunds. Those who cancel within 2 business days of the session date or do not attend, forfeit the full registration fee and if unpaid, will be invoiced.

Accessibility & Other Needs

All sessions will be held at ADA-accessible locations. Please use the "accessibility needs" line to indicate alternate format, sign language requirements, or any other needs you might have.